

## JOB DESCRIPTION

<b>Job Title:</b>	Lecturer (Teaching Focus)
<b>Department / Unit:</b>	Psychology (Clinical Psychological Professions)
<b>Job type</b>	Academic
<b>Grade:</b>	8
<b>Accountable to:</b>	DClinPsy Course Director
<b>Accountable for:</b>	n/a
<b>Purpose of the Post</b>	
Lecturers are expected to teach and supervise research at postgraduate level, taking full responsibility for the design, management and delivery of their teaching. Lecturers will be expected to contribute across varied aspects of the Doctorate in Clinical Psychology course with a major role in supporting the research of clinical psychology trainees. Lecturers are expected to demonstrate up-to-date scholarship in line with the research-informed teaching, relevant academic literature in their field, and pedagogic research. They may publish work on pedagogy, and/or contribute to national and international policy. They will also participate in departmental administration as requested by the Head of Department.	
<b>Key Tasks</b>	
<b>Teaching</b> <ul style="list-style-type: none"> <li>• Design and deliver a range of innovative programmes of study at all levels, through lectures, tutorials, practicals and seminars. This may include distance learning.</li> <li>• To design and deliver innovative approaches to educational delivery, working with others as appropriate to create a successful learning environment for students.</li> <li>• Identify the learning needs of students, define appropriate learning objectives, and lead the design and delivery of teaching to meet these needs.</li> <li>• Undertake activities supporting teaching delivery including being responsible for and undertaking assessments, ensuring that constructive feedback is provided to allow for development.</li> <li>• To act as Personal Tutor ensuring appropriate support and advice is provided.</li> <li>• To engage with up to date literature and expertise in their academic and/or professional field.</li> <li>• To engage in funded and unfunded teaching initiatives (which could include pedagogic research) and disseminate the outcomes in a variety of modes, including inside the College as well as outside</li> <li>• To undertake and complete administrative duties required in the professional delivery of teaching.</li> <li>• To supervise (DClinPsy and MSC) research theses.</li> </ul>	

### **Leadership, Enhancement, External Engagement and Impact**

- To play a full and active part in the administration of the department and its external promotion.
- To attend and actively contribute to departmental and College meetings as appropriate.
- To assist with student recruitment.
- To participate with departmental or College working groups as required.
- To advise and provide support to less experience colleagues, taking on the role of mentor as appropriate.
- To engage in departmental activities such as attendance at open days or applicant visitor days.
- To build internal contacts and participate in internal networks for information, research purposes and to form relationships for future collaboration.
- To participate in external networks, for example on student recruitment, be active in learned societies and/or professional bodies, undertake external examining or work with exam boards secure student placements, market the institution, facilitate outreach work, generate income, obtain consultancy projects, or build relationships for future activities.
- To engage and maintain continuous professional development.

### **Other Duties**

The duties listed are not exhaustive and may be varied from time to time as dictated by the changing needs of the College. The post holder will be expected to undertake other duties as appropriate and as requested by his/her manager.

The post holder may be required to work at any of the locations at which the business of Royal Holloway is conducted.

### **Internal and external relationships**

The following list is not exhaustive but the post holder will be required to liaise with:

**Internal:** Colleagues in the department and the College. Such colleagues will include: the DClinPsy Course Director and other colleagues on the Course especially the Research Director. Head of Psychology. Head of Psychology Department, Director of Teaching, Director of Research, Directors of Graduate Studies (Research and Taught), Director of Student Experience, Department Senior Tutor, Exams Officer, School Manager, Head of School, members of the Senior Management Team and members of department and College Professional Services Teams

**External:** External contributors and collaborators with the DClinPsy Course, notably external research supervisors. The NHS, schools and other educational stakeholders, the media, non-HEIs in the sector, governmental organisations and other possible outreach partners as appropriate. To play a key role in external engagement by contributing to professional

bodies, learned societies, College partnerships, national or international bodies, opportunities for student placement and employment.